NAACLS Site Visit Report Findings – 2025

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| **Standard #** | **Concern** | **Resolution/Documentation** |
| II.A | No mechanism for evaluating effectiveness was provided or available during the site visit. | * Program Outcome Guide (POG) |
| II.B.1 | Data was not reported in self-study. | * CQI PLAN: Designing Master Courses in D2L for Outcome Alignment and Watermark Integration * CQI PLAN: Aligning Academic Laboratory SOPs with Clinical Practice to Strengthen Entry-Level Competency |
| II.B.2 | Outcome data was calculated during the site visit but was not analyzed or used in CQ1. | * CQI PLAN: Designing Master Courses in D2L for Outcome Alignment and Watermark Integration |
| II.C.1 | Minimal evidence of data collected was presented; however, no data showing program improvement linked to this data was provided. | * ASCP PRP 2024 Cohort * Course Evaluation Templates * Course Evaluations from FA2022-SP2024 MLT courses.   Student Clinical Site Evaluation Forms as well as clinical site preceptor evaluation forms in process. Next cohort will complete clinical rotations in SP2027. |
| III.A.1 | No evidence was provided showing input from stakeholders regarding resource adequacy. Current students confirmed resources were inadequate. | * September 2025 Invoices * MLT Adjunct Faculty Job Description   SP2026 supply/equipment order in process. |
| III.A.2 | There was no documentation regarding personnel resource assessment. | Unit Planning AY 2026  Addition of adjunct faculty FA 2026 |
| III.A.3 | At this time, physical resources are insufficient to achieve program goals. | * September 2025 Invoices   SP2026 supply/equipment order in process. |
| III.B.1 | The program director (coordinator) is the sole instructor for the entire program. It does  not appear she has enough time to teach classes and restructure / build the program to  successfully bring students to entry level competency. No continuing education  documents were provided for the program director to show current expertise in all  subject matter. | * MLT Adjunct Faculty Job Description * C. Blank Didactic Faculty Fact Sheet * S. Coon CE Transcripts   Addition of adjunct faculty FA 2026 |
| III.C.2. | Minimal supplies, no reagents were available in the student lab. | * September 2025 Invoices   SP2026 supply/equipment order in process. |
| III.C.4 | No textbooks were available in the student lab or college library. | Books, atlases, and software now available in CPB-173.  Library has purchased necessary resources. |
| III.C.5 | Program coordinator is currently creating the instructional material for the  intro class. No instructional material was available for other MLT classes. | Instructional materials are provided in the Master Classes for the MLT program.   * MLT 101 Lesson Plans/Artifacts |
| IV.A.1.d | NAACLS outcomes were not posted - as per standard - one click away on  the MLT website | Corrected  <https://www.hagerstowncc.edu/medical-laboratory-technician-mlt> |
| IV.A.1.g | Revision of the number of credits is in progress but no official document  was provided to the site visitors. | Corrected with documentation forward to the Curriculum Committee for review and approval. Curriculum committee meets 11/13/2025. New curriculum fully implemented FA2026   * Program and Course Modification Forms |
| IV.A.h. | At this time, there is no qualified Program Director | * Current CE Transcripts * S Coon CV   Program Coordinator will acquire CEUs in all instructional areas. |
| IV.A.k.2 | A policy for clinical assignment when placement  cannot be immediately guaranteed is not provided in the Self Study  or attachments. | This is noted in the MLT Student Handbook. |
| VII.C.1 | The program director (coordinator) is the sole instructor for the MLT  program. Documentation of Continued Education for the PD for all content areas taught  in the program was not provided. Program director CV does not list content areas of  expertise. | * S. Coon Resume * S. Coon CE Transcripts |
| VII.C.3 | Unable to assess that faculty teach at the appropriate level because of lack  of course, materials (no power points, quizzes, exams, practicals, etc.). Student feedback  provided during student interviews for the initial cohort revealed ineffective teaching. | Master Courses   * MLT 101 Lesson Plans/Artifacts |
| VIII.A. | No final syllabi, course goals, objectives, or evaluations were submitted in  the self study. | Master Courses  “Y” Drive |
| VIII.A.1 | Curriculum for the MLT classes has not been developed at this time;  therefore, adequate curricular requirements could not be verified. | * CQI PLAN: Designing Master Courses in D2L for Outcome Alignment and Watermark Integration |
| VIII.A.3 | Curriculum has not been developed; therefore, adequate elements  evaluated as current and relevant could not be verified. | * CQI PLAN: Designing Master Courses in D2L for Outcome Alignment and Watermark Integration |
| VIII.B.1 | No course material was provided for any MLT courses other than for the  Introduction course; therefore, learning experiences could not be verified for entry  level competency. | * CQI PLAN: Designing Master Courses in D2L for Outcome Alignment and Watermark Integration |
| VIII.C.1 | Course documents were not provided for any MLT courses such as  evaluation forms, administrative policies, etc. Interviews with students confirmed a lack  of supplies, and insufficient educational experience overseen by the previous program  director. | * CQI PLAN: Designing Master Courses in D2L for Outcome Alignment and Watermark Integration |
| VIII.C.2 | No evaluations of the current MLT program director or curriculum was  provided. Evaluations for previous curriculum and program director demonstrated an  ineffective program. | * Annual Faculty Evaluation * Course Evaluations |
| VIII CR1-6 | The curriculum for this MLT program is currently not in place. | Timeline for completion included in   * CQI PLAN: Designing Master Courses in D2L for Outcome Alignment and Watermark Integration |